

DECEMBER 3, 2018 COUNCIL MEETING MINUTES

Mayor Kuhn – I will now call the regular Council Meeting, December 3, 2018 at 8:38 P.M. The Agenda will stand as approved. Can we please stand for the Pledge of Allegiance?

APPROVAL OF AGENDA ITEMS

Mayor Kuhn - The Agenda will stand as presented.

PLEDGE OF ALLEGIANCE

All stood for the Pledge of Allegiance.

Mayor Kuhn – Roll Call.

ROLL CALL

Mayor Kuhn
Mr. Petrucci
Mr. Underwood
Deputy Mayor Sapp
Mr. Brodnicki – Absent

Also in attendance were Manager Andrejchak, Secretary Scaglione, Finance Director Schrecengost, Alexander, Solicitor, Toth, IT Supervisor,

EXPENDITURES

Mayor Kuhn – Well since I don't have anyone who wants to participate in paying our vendors I guess I will make a Motion to approve the Expenditures of December 3, 2018.

Mayor Kuhn made a Motion to approve the **Expenditures of December 3, 2018**, Journal Vouchers, 3 - \$6,227,329.64, C.D. Requisitions 6 - \$3,300.34, Master 42183 - 42275 - \$942,250.77 - Total \$7,172,880.75.

Mr. Petrucci seconded the Motion.

Mayor Kuhn – Well thank you for contributing.

There being no further discussion the Motion was approved by a 4-0 vote.

RESOLUTIONS

Mr. Petrucci made a Motion to approve **Resolution No. 2018-062** – approving The Acquisition and Subsequent Disposition of Vacant Property located at 209 Clay Drive, 0239-E-00211-0000-00 in accordance with The Allegheny County Vacant Property Recovery Program and providing Assurance that Acquisition is consistent with The Penn Hills Comprehensive Plan.

Mr. Underwood seconded the Motion.

There being no further discussion the Motion was approved with a 4-0 vote.

Deputy Mayor Sapp made a Motion to approve **Resolution No. 2018-063** – indicating the intent of Municipality of Penn Hills to work along with Allegheny County to accomplish the Goals of the Live Well Allegheny Campaign.

Mr. Petrucci seconded the Motion.

Vicki – (inaudible) – 1715 Loretta Drive – Can you explain to us what this is and how much it is going to cost us in the future?

Scott Andrejchak – In 2014 the County Executive and the Health Department came up with a program a Public Health Campaign called Live Well Allegheny. It is a Public Health Campaign and a Mental Wellness Campaign. The intent of it is to get all 130 Communities, I should say Municipalities in the County to sign up and be partners with them. Many of them have I hope we will be as well. Essentially what we are committing to we are committing to undertake a few wellness tasks. For instance our Recreation Department in the Summer Time has a Healthy Lungs Campaign. It qualifies as one of the tasks that would be recognized. The County has been asking that if we participate that we accomplish two or three things. There really is no cost to it and it is somewhat of a Public Relations Campaign. So doing this and partnering with the County we are basically we would be part of their newsletter, we would get some signs for our park to say that we are a Live Well Allegheny Community and there is no set specific goals and tasks you must do. It is really utilizing things that we are already doing such as a Wellness Program for employees that we are doing. Smoking Programs could be another.

Vicki – Excuse me it says to develop indoor and outdoor wellness trails accessible to residents of all abilities. It says develop walking maps; measure the distances mapped and encourage residents to meet goals.

Scott Andrejchak – Those are examples, those aren't things that we have to do. We are involved with the trails campaign already so there is really no new program that we would have to undertake. It is really just to partner us with the County and to use existing resources as we are already doing to qualify.

Vicki – Are they paying for it? Are they paying for like the Literature? For the Educational Program?

Scott Andrejchak – It is their campaign. It is a County Campaign. We are just partnering with it. That is what it is. I have more information in my office. I would be happy to share with you and I am guessing that on the Health Department's Website there is information as well.

Mayor Kuhn – Scott, if I am correct on this this is really a program that was initiated by Allegheny County.

Scott Andrejchak – Health Department.

Mayor Kuhn – Correct and they are hoping all 130 Municipalities throughout the County would be participating in it and there is no cost to the Municipality.

Scott Andrejchak – No we are not going to have to undertake any costs to partner with them. Another benefit of it is there are things that we may be doing here in Penn Hills that they can promote through their newsletter as well. I am just using that as an example the Young Lungs Campaign that we do in the summer. Our Recreation Director is doing some things that would be considered healthy activities. It is really a County Wide Public Health Campaign and we are just partnering with it. It isn't like we are committing to any new costs.

Mayor Kuhn – That is what I thought. It is really just educating the public on ways that they can keep their bodies, their minds healthy.

Scott Andrejchak – And most Municipalities do not have a Budget to have Public Wellness Campaigns so the fact that the County has developed this is to our benefit.

Mayor Kuhn – Right.

There being no further discussion the Motion was passed by a 3-0 vote. Mr. Underwood voted no.

ITEMS FOR CONSIDERATION

None.

INTRODUCTION FOR ORDINANCES, RESOLUTIONS, ETC.

None.

REPORTS FROM MAYOR, COUNCIL AND MANAGER

Mr. Underwood – Mayor Kuhn I do have questions. What happened to all the Resolutions at the last meeting that were tabled? Why aren't they on the list now rather than putting them away for a rainy day? We could have done that tonight too we could have done everything, even the Resolution No. 2018-054 awarding a Contract to Buzzard Electric for the Municipality and Grounds. Alright now he doesn't know and he also bid on a job and he was the low bidder o.k. he doesn't know what the heck is going on. We are supposed to let the people see that bid on the jobs but this isn't done.

Scott Andrejchak – What other ones were there besides that one?

Mr. Underwood – Well there is one here McKinley O.K. it was suppose to have heat o.k. and I am under the understanding that it happened but I don't know if it did because they said they do have heat but there is no electrician to do anything because Scott couldn't do it.

Mayor Kuhn – I don't believe that was on the Agenda as a Resolution. I think Councilman Underwood is concerned about the Resolution that we had tabled, is that right Gary?

Mr. Underwood – Yes, all the ones that were tabled that night. Why can't we get them off of the table now be done with it and be satisfied?

Mayor Kuhn – Right but what I am saying is I don't think the William McKinley Heating was discussed at that last minute, am I correct or am I not?

Mr. Underwood – The letter says o.k. between the 27th of November the heat was out. That was a statement here.

Mayor Kuhn - But that wasn't an item that was tabled and not brought up tonight is what I am asking, am I correct?

Mr. Underwood – The other ones that were tabled.

Mayor Kuhn – That is what I am trying to ask. Beside the one with the electric what other ones were tabled I don't recall. I don't know if you have that.

Mr. Underwood – No because unfortunately our secretary could not get them typed up for reasons that she has.

Mayor Kuhn – Ed is going to get them for me so we can discuss it.

Chris Blackwell – Mayor I think the two that were tabled were the electrician and the mechanic auto repair. I believe those were the two that were tabled and not put back on. Nicks Auto.

Councilman Petrucci – There was another one that we did talk about last meeting it was for Government Environmental and we passed that last meeting.

Mayor Kuhn – So the two that are the remaining that are tabled are the electrician and Nicks Auto Body. Well I know the contract for Nicks Auto Body is going to be discussed at the Executive Session tonight so that is why that one was not brought back on the table. Now as far as the electrician I don't know why that wasn't because of the fact the Manager you didn't have the information that was being requested as to the ability to the Directors to do advertising before first going through the Manager.

Scott Andrejchak – The origin of how that first got on the Agenda in the first place the department itself under the existing policy initiated solicitation quotes to vendors for that service. They did it on their own and I brought it to Council. Council had a concern that they had about the fact that because it is electrical services there is a concern that it is going exceed \$10,000.00 so based on that as well as consulting with the Directors as well I did an advertisement for an electrician so we are now advertising for that service from inside and outside of Penn Hills. It is on the web site and in the newspaper and we are soliciting bids not quotes for that service at this point. It escapes me when those bids are due but the intent was that there could be an award given before the 28th. The 28th is our last meeting of the year and I staggered the bids so there could be a decision by the end of the year. It did go out for bid now.

Mr. Underwood – There were two bidders and Scott happened to be the low bidder so that is a cut and dry situation.

Mayor Kuhn – I think Councilman Underwood what the Manager is saying the first bids that went out quotes that went out were not properly done in a sense of verbiage. They didn't go through the Manager, the Directors did it upon their selves and they didn't do a full advertisement, is that correct?

Scott Andrejchak – That is a way of saying it.

Mayor Kuhn – I mean it wasn't advertised in the newspapers.

Scott Andrejchak – If it didn't exceed \$10,000.00 it wouldn't have to. I think the concern was the nature of electrical services are for such including materials which are sometimes costly we would probably end up advertising anyway. It wouldn't be very long for electrical services to exceed \$10,000.00. As a matter of fact they did use electrical services from a local vendor and I think that is already up to about \$2,000.00

so anyone who participated in a quote for the Municipality can participate in a quote for the Municipality.

Mayor Kuhn – O.K. because of the fact that under the rules of the Municipality anything that is over \$10,000.00 has to be advertised in a certain way.

Scott Andrejchak – Correct, advertised.

Mayor Kuhn – O.K. and being this wasn't and if there is a possibility that it would go over the \$10,000.00 mark the Municipality has now put it out for bid in the proper form and the bidders who bid originally will still have the right to bid again, is that correct?

Scott Andrejchak – That is a way of saying it. It came to my attention after the quotes were already solicited so there was really no way to go back to people and say un-ring that ring so to speak and then try to advertise it but Council saw fit to table that and in the meantime I did advertise it so we could have someone by the end of the year and it could be the same vendor I don't know but it depends what the bids are when we open them.

Mayor Kuhn – O.K. so the first one was Nicks was because of the fact we have information to go over in the Executive Session and the second one with the electric is because of the fact that there was a question regarding if the invoices for twelve months exceeded \$10,000.00 then it was not advertised in the proper way, is that basically it?

Scott Andrejchak – Yes and the solicitor gave that opinion as well.

Mayor Kuhn – So I don't know Gary does that answer your question.

Mr. Underwood – No I think it is so vague and also the Senior Citizen Center wanted Scott to take care of some of the lighting in their building which would be much less than \$10,000.00 so I think I am getting the run around a little bit because nobody really knows and the bid was cut loose and he was the low bidder.

Mayor Kuhn – We are really not under the charter to be making the day to day decisions that is the Managers job. So I think the Manager has given an answer and he hasn't rejected those bids, this bidder is not rejected but because of the possibility of the amount it had to be advertised in a different form and once it is advertised in a different form if this contractor is the most responsible lowest bidder then they will go from there. So I don't think unless other Council Members do you think this wasn't presented properly.

Deputy Mayor Sapp – I feel that it needed to be tabled.

Mr. Petrucci – I agree Mayor.

Mayor Kuhn – So we are in agreement then. Gary I hope that it at least gives you some type of answer so I don't want you to like you are getting the run around because I don't think the Manager would do that.

Mr. Underwood – Why isn't it being taken off the board tonight?

Mayor Kuhn – Because it is being advertised now. The only two that were tabled that night I am being informed is Nick's Auto Contract and the Electrical Contract.

Deputy Mayor Sapp – Councilman Underwood in your absence at that meeting there was only the two tabled so one is going to be addressed this evening in our Executive Session and I don't have my Minutes from the last meeting and I am sorry for your absence but in the Executive Session you will be caught up.

Mr. Underwood – That wouldn't of happened if I was there.

Mayor Kuhn – At this point in time and I think by the time we have our next meeting the advertisements and bids will be in. The reason we didn't have it at this meeting it has been re-advertised and the bids will be opened on December 21st and then we will be able to vote on the 28th.

Deputy Mayor Sapp – And he at that time might still come in at low bidder.

Mayor Kuhn - I did get a letter from a Diane Owens and she had wrote that she is 27 year resident of Penn Hills and recently she completed the Citizens Police Academy for the second time. She brought two guests with her and they were pleasantly surprised to see how much it has been improved and made better over the years. Both guests were excited to come to the class every week. Detective Trogler, Chief Cole and the FBI Agents worked together to made this a great experience. We found out how difficult and trying Police work really is. Our weekly experience was great and we look forward to Wednesday for more cool sessions. We learned a lot and my two guests were clearly excited to be there each week. I hope this program continues so more citizens can take part in the Citizens Police Academy. I did want to bring that up because of the fact that it is a service that is being utilized and everyone that has gone has given us nothing but positive reviews. I also wanted to bring up that in our Crescent Hills Association Newsletter that we are going to have a neighbor on Jeopardy. Make sure and watch on December 20th as Kerry (inaudible) daughter of Crescent Hills neighbors Jan and I have no idea how to pronounce it and Ed Blazina.

Chris Blackwell – Kerry has to be about 26 years old and she graduated from Penn Hills. They are very excited.

Mayor Kuhn – Yes and that is why I wanted to report it and anyone that watches Jeopardy knows that you have to have a certain degree of knowledge to even be on

that program. And it is very rewarding that Kerry is a 2010 Penn Hills Graduate and she now lives in Boston where she is an editor for the Boston Globe. So how proud are we of one of our own graduating from Penn Hills to receive this honor. If you could just send a note saying that we are just so proud of her and wish her the best and we will all be watching on December 20th. I also received from the Monroeville Assembly of God a quick note to say thank you to each of you for approving our Conditional Use Request on November 15th and November 19th. Thank you also for your kind words of encouragement and the warm welcome that we feel from you as we take steps in joining the great Community of Penn Hills. It will take us some time to get things up and running but with God's help we will truly be the blessing to the people of Penn Hills that you are expecting us to be. We also would like to specifically thank Meg Balsamico, Chris Blackwell, Brent Rambo and John Petrucci for personally taking the time to help us during this process and I also want to commend Meg and all the staff that worked so hard for Light Up Night and for personal reasons I was not able to attend but I heard my Deputy Mayor did a wonderful, excellent job and that it was a wonderful event and went off so smoothly and was an enjoyment for everyone. So please extend my thank you to the staff that worked so hard for it. My reports are done.

John Petrucci – One thing I want to point out to the public Thursday, December 6th, we will have the Fallen Hero's Memorial Service at 4:00 P.M. in front of the new memorial site and you are all welcome. I would also like to thank Santa's helper she did one bang up of a job. She did a great job. Can't say enough about it.

Mayor Kuhn – And at the last meeting I did ask everyone to be rooting for our Penn Hills Big Red Football Team that went to Hershey and I was just informed by my Financial Director that they had won and now they will go on to State. So two great things to be proud of us for our Penn Hills School District and for our Community as a whole. I know we did put it on the sign and I hope it is still on there.

Mr. Underwood – Unfortunately my next door neighbor their son was not a football player, he is on the band and he was there too. So he represented Penn Hills too.

Mayor Kuhn – Oh how nice. There is nothing that I enjoy more than hearing school band at a football game. We are going to have an Executive Session after the Council Meeting.

ADJOURNMENT

Deputy Mayor Sapp made a Motion to Adjourn.

John Petrucci seconded the Motion.

All agreed to Adjournment.

Mayor Kuhn – Meeting is adjourned. Thank you everyone for coming
Meeting ended at 9:09 P.M.

DATE

MAUREEN M. SORCE
MANAGER'S SECRETARY