

## **JULY 14, 2014 COUNCIL MEETING MINUTES**

**The July 14, 2014 Council Meeting was called to order at 7:35 P.M. in the Council Chambers at the Municipal Building.**

### **APPROVAL OF AGENDA ITEMS**

**Mayor DeLuca – Good Evening – We will call this meeting to order. The Agenda will stand as presented. Will you please stand for the Pledge of Allegiance?**

### **ROLL CALL**

**Mr. Underwood  
Mayor DeLuca  
Dr. Kincaid  
Mrs. Kuhn  
Mr. Palumbo**

**Also present were Manager Rayan, Manager’s Secretary Sorce, Finance Director Schrecengost, Controller Futules, Water Pollution Director O’Grady, Public Works Director Nosal, Parks & Recreation Director Scaglione, Planning Director Davidson and Engineer Minsterman.**

**Mayor DeLuca – before we get started I would like to congratulate Ed Schrecengost he became a Grandfather so let’s give him a round of applause. Congratulations Ed.**

### **CERTIFICATE OF RECOGNITION**

**Mayor DeLuca – next we are going to present Certificate of Recognition, Shawn Snyder will you please stand up and come up to the mike.**

**Mayor DeLuca – Shawn first of all I want to thank you for all your years of service and dedication to the taxpayers of Penn Hills.**

**Shawn Snyder – thank you.**

**Mayor DeLuca - you have done a fantastic job with No. 1.**

**Shawn Snyder – do the best I can hopefully I have a few more years to go. Congratulations Ed on your grandkid.**

**Mayor DeLuca – I want to present this recognition for 25 Years of Service. The Mayor presented Shawn B. Snyder with a Certificate of Recognition for 25 Years of Service. Then the Mayor thanks Shawn.**

### **APPROVAL OF MINUTES**

**Mr. Underwood made a motion to approve the Minutes of June 9, 2014.**

**Mr. Palumbo seconded the motion.**

**There being no further discussion the motion was approved by a 5-0 vote.**

### **EXPENDITURES**

**Dr. Kincaid made a motion to approve the Expenditures of June 30, 2014. Journal Vouchers – 0 - \$0.00, C.D. Requisitions 3 - \$3,058.55, Master 28189 – 28299 - \$674,602.62 making a grand total of \$677,661.17. Moving forward to June 16, 2014 Journal Vouchers – 0 - \$0.00, C.D. Requisitions 1 - \$1,820.78, Master 28045 – 28188 - \$683,849.61 making a grand total of \$685,670.39.**

**Mr. Underwood seconded the motion.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mrs. Kuhn abstained on Check 28280 to Don Kuhn Auto Body for \$600.00 for rent and yes to all others.**

## **RESOLUTIONS**

**Mr. Underwood made a motion to approve Resolution No. 2014-033 ratifying the action of The Municipal Manager of entering into a Three Year Agreement with Keystone Tax Service for the collection of Municipal Real Estate Taxes, The Local Service Tax, and The Business Privilege/Mercantile Tax effective July 1, 2014.**

**Mr. Palumbo seconded the motion.**

**Mayor DeLuca – and with this Agreement the School District has also voted to go to Keystone so the Municipality is going with Keystone to make sure we keep one single tax collector and also they are occupying the former tax office, am I correct?**

**Moe Rayan – that is correct. They have been occupying it since June 30, I believe.**

**Mayor DeLuca – so the residents will be able to go up to the old tax office and pay their bills.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Underwood made a motion to approve Resolution No. 2014-034 authorizing Penn Hills to enter into a New Towing and Storage Agreement with Donald L. Kuhn, T/D/B/A/ Don Kuhn Auto Body for a Five (5) Year Term.**

**Dr. Kincaid seconded the motion.**

**There being no further discussion the motion was approved by a 4-0 vote.**

**Mrs. Kuhn abstained.**

**Mr. Palumbo made a motion to approve Resolution No. 2014-035 authorizing The Proper Municipal Official to enter into a Three Year Contract with EarthLink Business to provide Telephone Service to Municipal Facilities.**

**Mr. Underwood seconded the motion.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Dr. Kincaid made a motion to approve Resolution No. 2014-036 awarding a Contract to Soli Construction, Inc. for The Phase VI 2014 Sewer Repair – Contract C Special Repairs in The Total Amount of \$205,500.00.**

**Mr. Palumbo seconded the motion.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Underwood made a motion to approve Resolution No. 2014-037 awarding a Contract to ROAC, Inc. for the demolition of seven (7) structures as a part of The Penn Hills Demolitions Package Number 7 in the amount of \$28,000.00.**

**Dr. Kincaid seconded the motion.**

**Mrs. Kuhn – I noticed that this Resolution and then No. 038 and it shows that there are (7) to ROAC and then we have four (4) coming up to McNabb but on the memo that comes out to us from Moe they are saying that there should be another from McMeekin for \$5,800.00 is that not incorporated or is that to be at another time? If you see on the Planning Department memo I am sorry from Howard Davidson it has also prepare a letter contract for McMeekin Contracting for \$5,800.00 for 41 Verona Road. Will that be coming at a later date?**

**Howard Davidson - the letter contract has to be \$10,000.00.**

**Mrs. Kuhn – so it is not necessary?**

**Howard Davidson – right.**

**Mrs. Kuhn – o.k. thank you. That is all.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Palumbo made a motion to approve Resolution No. 2014-038 awarding a Contract to A.W. McNabb, LLC., for the demolition of four (4) structures as a part of The Penn Hills Demolitions Package Number 7 in the amount of \$22,270.00.**

**Mr. Underwood seconded the motion.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mrs. Kuhn made a motion to approve Resolution No. 2014-039 adopting and placing into immediate effect The Emergency Operations Plan of The Municipality of Penn Hills and providing for periodic review to conform to State and County Regulations.**

**Mr. Underwood seconded the motion.**

**Mrs. Kuhn – reading through this I see that this is a mandate that the Municipality prepare this Emergency Operation under Pennsylvania Emergency Management and this plan would cover then Moe the prevention and preparedness response and recovery of any type of emergency including terrorism or what have you, am I correct.**

**Moe Rayan – that is correct and also it would qualify the Municipality in the event of any disasters declared by the Federal Government that would qualify for reimbursement.**

**Mrs. Kuhn – because I know in the past we have gotten reimbursement from such a situation.**

**Moe Rayan – correct. We have one in place and then it is required every two years to update it periodically.**

**Mrs. Kuhn – thank you.**

**Moe Rayan – you are welcome.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Underwood made a motion to approve Resolution No. 2014-040 amending The Five year Consolidated Plan and Community Development Budget Years 34, 37, 38 and 39.**

**Mr. Palumbo seconded the motion.**

**Mrs. Kuhn – I am assuming that this is being amended from what my understanding is because of the 12 month period date it was from July to June I am sorry it is now going to be July through June it was currently March through February.**

**Mayor DeLuca – no that is the next resolution. This is we are transferring funds from different CD Projects to Town Wide Demolitions.**

**Mrs. Kuhn – oh o.k. This is the transfer right?**

**Mayor DeLuca – right.**

**Mrs. Kuhn – o.k. then Howard from what I am seeing here the transfer from the single family rehab, William McKinley, Multi-Purpose and Contingencies for funds is that correct?**

**Howard Davidson (in audible)**

**Mrs. Kuhn – and this will cover the resolutions that we passed just this evening correct?**

**Howard Davidson – yes.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Palumbo made a motion to approve Resolution No. 2014-041 amending The Five Year Consolidated Plan and Community Development Block Grant program.**

**Dr. Kincaid seconded the motion.**

**Mrs. Kuhn – again I was asking on this one this is just a change because of the date of the calendar am I correct?**

**Howard Davidson – yes.**

**Mrs. Kuhn – thank you.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Underwood made a motion to approve Resolution No. 2014-042 awarding the 2014 Capital Paving Program to A. Folino Construction, Inc, in The Total Contract Cost of \$718,503.40.**

**Dr. Kincaid seconded the motion.**

**Mrs. Kuhn – Moe when I was reading through here and it was showing where the funding was coming from it did say that funding will also come from a sewer fund believe me I wish we could pave double this but I just was wondering if we are permitted to take from the sewer fund for paving?**

**Moe Rayan – it is pertaining to the pavement of the sewer plant on Sandy Creek so it is permissible to use the funds to pave their own facility.**

**Mrs. Kuhn – thank you.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Dr. Kincaid made a motion to approve Resolution No. 2014-043 awarding a Contract for The Supplying of Police Uniforms to Kiski Valley Uniforms.**

**Mr. Underwood seconded the motion.**

**Mrs. Kuhn – I noticed that this wasn't the lowest bidder for the uniforms but I did see that Kiski has a better customer service and in my opinion that is part of the bids importance too so I have no problem with this.**

**Moe Rayan – also in addition to that Mrs. Kuhn the Chief didn't get a response from the other vendors on his questions that he wanted to get from them. Nobody returned his calls.**

**Mrs. Kuhn – thank you.**

**There being no further discussion the motion was approved by a 5-0 vote.**

**Mr. Palumbo made a motion to approve Resolution No. 2014-044 awarding a Contract to Nick's Automotive Inc. for The Maintenance and Repair of Municipal Vehicles.**

**Mr. Underwood seconded the motion.**

**There being no further discussion the motion was approved by a 5-0 vote.**



## **REPORTS**

**Mrs. Kuhn – while Shawn is still in the audience I just wanted to congratulate him again and working with the firemen as I have we are not only Penn Hills, not only Allegheny County but all over the United State have trouble recruiting young people into giving their time for Volunteer Firemen and I just want to say that I know personally that Shawn has quite a few young firemen at No. 1 and I do appreciate the fact that he is able to bring those young people in and serve their Community and I also would like to thank the lovely young lady next to him who also serves our Community.**

**Dr. Kincaid – just want to commend the people who sponsored the Relay for Life probably several people in the room tonight took part in that this past weekend and from my observation it went very well.**

**Mayor DeLuca – real quick the Arts Festival is this Friday July 18<sup>th</sup> and Saturday July 19<sup>th</sup> it will be held at the Penn Hills Library and this one is dedicated to the Founder for the Arts Board Henry Fiore so what time does that start Howard?**

**Howard Davidson – 3:00 Friday afternoon.**

**Mayor DeLuca – so Patrick could we get something in the paper.**

**Patrick Varine – yes.**

**Mayor DeLuca – with that we will go into Executive Session for Personnel Matters.**

**ADJOURNMENT**

**Mayor DeLuca – entertained motion to adjourn.**

**Dr. Kincaid – made a motion to adjourn.**

**Mr. Underwood seconded the motion**

**The meeting was adjourned at 8:00 P.M.**

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**DATE**

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**MAUREEN M. SORCE  
MANAGER'S SECRETARY**