

JUNE 9, 2014 COUNCIL MEETING MINUTES

The June 9, 2014 Council Meeting was called to order at 7:39 P.M. in the Council Chambers at the Municipal Building.

APPROVAL OF AGENDA ITEMS

Mayor DeLuca – Good Evening – We will call this meeting to order. We will at the end of meeting have a Resolution to authorize the Municipal Manager into a Contract with Keystone Collections Group. The rest of the Agenda will stand as presented. Will you please stand for the Pledge of Allegiance?

ROLL CALL

**Mrs. Kuhn
Dr. Kincaid
Mayor DeLuca
Mr. Underwood
Mr. Palumbo**

Also present were Manager Rayan, Secretary Sorce, Senior Center Director Paciulli, Controller Futules, Finance Director Schrecengost, Code Director McCafferty and Solicitor Alexander.

APPOINTMENTS

Mayor Deluca – first item of business is Appointments. This is for the Recreation Advisory Board for the three year term we will have:

**Tim Russell
Regis Walney
Jack Kowalski
Sherry Saville**

For the two year term:

Lavon Kincaid, Jr.

For the one year term:

Peter Theofilis

Dennis Robl, Sr.

So with that do I have a second motion.

Dr. Kincaid made a second motion.

There being no further discussion the appointments were approved with a 5-0 vote.

CITIZEN TO ADDRESS COUNCIL

Mayor DeLuca – next we have Irene.

Irene McLaughlin – 8908 Upland Terrace – Good evening. Thank you. Yes my letter of May 12th that you have in the packet is really quite outdated now because the last time we were here I believe it was May 5th you have a two week period or so for the filling or at least the advertising of the new Fire Marshall/Code Inspector position and so yea you are way ahead of this at this point and I thank you and I especially thank Councilwoman Kuhn and Mayor DeLuca for your calls to keep us informed of what was happening. So of course we saw the advertisement posted and just thought we would just check in on if there has been any progress.

Mayor DeLuca – Moe have we received any applicants?

Moe Rayan – yes we have received a few applicants at this point I believe three.

Mayor DeLuca – three, when is the shut-off period?

Moe Rayan – June 20th.

Irene McLaughlin – Excellent, great. So I will just take a moment to also say that the Penn Hills Community Development Corporation really very much appreciates the Municipality’s prosecutions around Doug Rouchkosics who I started to speak of a little bit at the last hearing. We have attended two hearings at the Magisterial District Judges office back on May 8th and then it was continued to this past Friday, June 6th and we very much appreciate the Code Enforcement Department’s advocacy and prosecution on those matters. We very much appreciate the Municipality having stopped issuing him Occupancy Permits and then staying firm on not granting postponements that their defense counsel continued to ask for right up until the second postponement. And going into court and being prepared for hearings and going forward on five properties which were still outstanding in terms of having issued Occupancy Permits. So we were there in force to support the Code Enforcement Department and we are proud to do that. We have still not seen what the Judge has ruled on those five matters they are forthcoming but regardless of the judges ultimate decision on those five matters I know and I think the Community Development Corporation members who were there know they pushed the envelope further and is not going to continue to deal with their shenanigans of continuing to try to have the Municipality work with their timing and is really setting up very clear boundaries about how they need to do business in Penn Hills. So we very much appreciate that. I don’t know if anyone else wanted to offer anything about that. No. So thank you is the whole point. Thanks very much.

Mayor DeLuca – Irene after the meeting I just want to talk to you for a minute.

Irene McLaughlin – yes sure.

APPROVAL OF MINUTES

Mr. Underwood made a motion to approve the Minutes of May 5, 2014.

Dr. Kincaid seconded the motion.

There being no further discussion the motion was approved by a 5-0 vote.

EXPENDITURES

June 9, 2014 Expenditures

Mr. Palumbo made a motion to approve the Expenditures of June 9, 2014. Journal Vouchers – 10 - \$2,504,393.78, C.D. Requisitions – 15 - \$26,062.54, Master 27862-28044 - \$1,349,072.87 making a grand total of \$3,879,529.19.

Dr. Kincaid seconded the motion.

Mrs. Kuhn – I just have one, it is on Page Three Moe it is Check No. 27865 to Dave Ford, I am assuming that is the vehicles that we have purchased that I see that are out in the they were in the parking lot. Are they on the road at this point, Moe?

Moe Rayan – Not yet Mrs. Kuhn, we are waiting to get them outfitted with the cages in the back of the pick-up trucks for the K-9 dogs.

Mts. Kuhn – I assumed when I saw the pick-up trucks they were for the K-9 dogs. Is that correct?

Moe Rayan – that is correct. Yes.

Mts. Kuhn – thank you.

There being no further discussion the motion was approved by a 5-0 vote. Mrs. Kuhn abstained from Check #28016 to Don Kuhn Auto Body for rental and yes on all others.

May 19, 2014 Expenditures

Mr. Palumbo made a motion to approve the Expenditures of May 19, 2014. Journal vouchers – 0 - \$0.00, C.D. Requisitions – 0 - \$0.00, Master 27733-27861 - \$929,631.34 making a grand total of \$929,631.34.

Mr. Underwood seconded the motion.

There being no further discussion the motion was approved by a 5-0 vote.

RESOLUTIONS

Mr. Underwood made a motion to approve Resolution No. 2014-027 authorizing the renewing of the Contract for Alarm Systems Monitoring and Maintenance with Security Systems of America for One (1) Year.

Mr. Palumbo seconded the motion.

There being no further discussion the motion was approved by a 5-0 vote.

Mr. Palumbo made a motion to approve Resolution No. 2014-028 authorizing the Execution of Agreement(s) with The Allegheny County Department of Human Services/Area Agency on Aging to provide services and programs to Senior Citizens in the Total Amount of \$277,826.00 for the period of July 1, 2014 through June 30, 2015.

Mr. Underwood seconded the motion.

Mrs. Kuhn – I did ask Ed earlier before the meeting this Resolution when I read through some of it the service provider is the Municipality, is that correct Moe?

Moe Rayan – yes that is correct.

Mrs. Kuhn – and this is to be done annually?

Moe Rayan – correct, yes. They have a three year program 14, 15 and 16 where the funds were predetermined for all three years also the new format they utilized last year picked up additional funds for the Municipality based on our attendance and the huge traffic that we have in our centers here in Penn Hills.

Mrs. Kuhn – Moe just one other question. Under where it has here that in no event shall the County pay or be obligated to pay any amount of money other than the amount of compensation set forth in Exhibit B without a written amendment to this Agreement. It is up to the Senior Center to keep track of the money that is spent so that there is enough to provide for all the services and if we get close to this \$277,826.00 then we would have to send another agreement into the County, am I correct?

Moe Rayan – that is correct. Phyllis is here, her and her staff keep track of the daily attendance to the center and based on that daily attendance the formula they plug in the numbers for the formula and the dollar figure is established for the following year. In the event there is additional attendance that came to the center and then we will need to apply for a change order and then Phyllis and her staff will do that.

Mrs. Kuhn – o.k. thank you.

There being no further discussion the motion was approved by a 5-0 vote.

Mr. Underwood made a motion to approve Resolution No. 2014-029 authorizing renewing The Contract for Municipal Grass Cutting with Jeff Brooks Landscaping for One (1) Year.

Mr. Palumbo seconded the motion.

There being no further discussion the motion was approved by a 5-0 vote.

Mr. Palumbo made a motion to approve Resolution No. 2014-030 awarding a Three (3) Year Contract for Traffic Signal Maintenance and Repair to Traffic Control Equipment & Supplies Company, Inc. in the Total Amount of \$33,192.00.

Dr. Kincaid seconded the motion.

There being no further discussion the motion was approved by a 5-0 vote.

Mr. Underwood made a motion to approve Resolution No. 2014-031 authorizing The Municipality of Penn Hills to enter into a Three Year Lease Agreement with Don Kuhn Auto Body for one-half of the space at 229 Sandy Creek Road, Verona, Pennsylvania on a yearly basis at \$600.00 per month.

Dr. Kincaid seconded the motion.

There being no further discussion the motion was approved by a 4-0 vote. Mrs. Kuhn abstained.

Mayor DeLuca – I will read the next Resolution which will be Resolution No. 2014-032. A Resolution authorizing the Manager to enter into a Contract Negotiation with Keystone Tax Collection Service. Is there a second?

Mr. Palumbo seconded the motion.

Mayor DeLuca – before I open up for the Public's comment the reason why we are doing this we got word back in March that the School District was closing their tax office so we had to find a tax collection service and my understanding is the School Board is voting on it tonight for Keystone so if they pass it we are going to follow the suit. I think one of the things we are talking about if they can occupy the whole tax office at the high school, right Moe.

Moe Rayan – I believe that is what we wanted in the very beginning and the word that I got from Rose Harr, The Assistant Executive there at Keystone she informed me that they will occupy the Office at Linton School.

Mayor DeLuca – with that we will open up with Public Comment.

Christine Miller – 109 Garlow Drive – I read something in either the Progress or the Press about Keystone Tax Service somebody was questioning where they were from and what do we know about them.

Mayor DeLuca – well they currently collect our Earned Income Tax for Penn Hills.

Christine Miller – oh they do.

Mayor DeLuca – yes, so with the School District closing the office we need to get a Tax Collection Service.

Christine Miller – I use to work there part time.

Mayor DeLuca – do you know Moe where they are located?

Moe Rayan – yes they are located in Irwin. Right off the exit off the turnpike on 30 which is not too far from there.

Christine Miller – o.k. so they are not way out there.

Moe Rayan – and like the Mayor mentioned they are our current Tax Collector EIT, Earned Income Tax Collector as well as 43 Municipalities in the Southeast area of Pittsburgh so us and 42 other Municipalities as one tax district.

Craig Alexander – So the Municipality and the School District will be having the same tax collector again.

Christine Miller – yes that is important.

There being no further discussion the motion was approved by a 5-0 vote.

REPORTS

Dr. Kincaid – I will attempt to make a report. I apologize for the allergies and laryngitis but this is a brief report. This is in regards to the PENNDOT Public Officials Briefing which took place on the 12th of May at the Monroeville Double Tree Hotel. The reason I am reporting this is because what PENNDOT did was to give us a lot of information from a survey that PENNDOT was doing from the turnpike to downtown relevant to transportation on routes, etc. for the Parkway. Councilman Gary Underwood was there and we had an hour meeting. It was basically informational pretty much a waste of a lot of time but basically the only thing I can report tonight is that PENNDOT is spending \$5,000,000.00 to do a survey to improve that corridor over the next several years but no dates have been set no specifics have been determined and one of the things that we observed if the Penn Hills Residents have not taken part persuasively in the survey and I don't know why because many of the zip codes there reported had except for Penn Hills 15235 particularly and this is going to be a twenty to thirty year project and I think somehow or another we need to get our residents on that website where that survey is being conducted and maybe some people have I don't know about that. Councilman Gary Underwood can tell you more but I did want to make you aware of that and let it be part of the record because Penn Hills is a vital part of the corridor and particularly the connection down at Rodi Road and we need to have our input into that. That is all I can say at this time because of my limitation of my voice. Thank you.

Mayor DeLuca – Moe can we have Jack Day put a link on our website going directly to that survey.

Moe Rayan – o.k.

Mayor DeLuca – with that we will go into Executive Session for Personnel Matters.

AJOURNMENT

Mayor DeLuca – entertained motion to adjourn.

Dr. Kincaid – made a motion to adjourn.

Mr. Underwood seconded the motion.

The meeting was adjourned at 8:00 P.M.

DATE

**MAUREEN M. SORCE
MANAGER'S SECRETARY**