

## **DECEMBER 5, 2011 BUDGET HEARING MINUTES**

**Mayor DeLuca – Good Evening we will call this Hearing to order. Will you please stand for the Pledge of Allegiance?**

### **PLEDGE OF ALLEGIANCE**

**All stood for the Pledge of Allegiance.**

### **ROLL CALL**

**Mrs. Kuhn**

**Mr. Palumbo**

**Mayor DeLuca**

**Dr. Kincaid**

**Mr. Underwood was absent.**

**Also present were Manager Rayan, Secretary Sorce, Planning Davidson, Gateway Engineer Minsterman, Controller Futules and Finance Schrecengost.**

**In audience present were Administration Carson, Code Hunter, EMS Fitzhenry, WPCD O'Grady, Public Works Shepard and Nosal, Fire Chief Mason, Chief Burton, Parks & Recreation Scaglione, Senior Center Zarotney, IT Day and Library Ward.**

**Mayor DeLuca – Before we open this Second Budget Meeting for Public Input, after our last Hearing I had some concerns and I asked the Manager to go back and do a five year projection for our Budget and our concern was we are going into this new Wage Income Tax Collection and I know they are telling us our wages are going to fall for the first year probably around 20%. I really don't think it is going to go that smoothly so we have to try and predict if it is going to be more or less. The other thing we have to account for is our insurance is going to increase \$104,000, the insurance companies are getting ready for the firefighter cancer insurance and we are also losing \$78,000 on our Liquid Fuels. So with that he did his five year projection with that five**

**year projection the Manager has recommended like a ½ mil increase which would bring like \$682,000 for a ½ mil so we will now take input for the 2<sup>nd</sup> Public Hearing.**

**John Capone – Chief of Penn Hills Number 3 Fire Department – I won't take a lot of your time being I talked last month but I am also a taxpayer in Penn Hills and I feel that I am plenty taxed enough. I don't like to hear tax increases neither but this is something that is very important and I just wanted to be clear that about half of our vehicles out there aren't going to have radios in them. They are not going to have portable radios these are two things that we already have, we are taking a step backwards and we are not getting enough minitors to alert about 20% of our Firefighters. I think this should be alarming to everybody. But don't get me wrong one way or another whether you guys help us out or not the volunteers are not going to let the residents down if we have to stand out on the corner more days than we already do, but the only thing that the more we stress our people out trying to raise this money all the time that is why volunteering is going down. I put more effort into this than my own job and I am self employed so I mean just keep an open mind at this. The more that you work us the less people we can get to take our place some day because nobody wants to do this anymore. That is all I have. Thank you.**

**Mayor DeLuca – thank you John. Any other Public Input.**

**Mickey O'Conner – 1095 Maple Avenue – I guess I will start off with four of the fire companies behind me run QRS in Penn Hills, they supplement the EMS Service. I being the treasurer of my station I see the bills that we get for equipment that the Department of Health says that we have to have. What I basically asking is is there any way that you can see fit to let Diane when some of these things come that she can go ahead and get this equipment for us instead of us spending it on a service we are providing and we can't charge for it. That is that end of it. I hear Moe talk about tax increase.**

**Mayor DeLuca – yes.**

**Mickey O'Conner – I see the ending and beginning balances are pretty high in the millions. Do we really need \$600 and some thousand dollars?**

**Moe Rayan – it is based on the five year projection Mickey.**

**Mickey O'Conner – well you are going to have a reassessment of properties by then.**

**Mayor DeLuca – well that is the other thing we don't know which way the assessments are going to go, so if they go down that can potentially hurt us for next year and we are trying to get a little information from the County a little prediction of how those assessments are going to go and no one is telling us.**

**Mickey O'Conner – page 100 sewer rates. What is the rate that we charge Plum Boro? Is it the 16.98? The non-resident rate?**

**Moe Rayan – no – Plum Boro has a different formula based on the incoming usage of the plant.**

**Mickey O'Conner – what is that rate do we know what that is per gallon?**

**Moe Rayan – it is not per gallon.**

**Tom O'Grady – WPCD explained but was in audience and could not be heard.**

**Mickey O'Conner – thanks tom. Page 82 is your General Fund resurfacing? Would I be assuming correctly that is up because you have no Capital Program no funding for it?**

**Moe Rayan – It is up from what was budgeted last year, what we budgeted for last year was \$250 from the Operating and we had the money coming from the Capital, this year there is no Capital so primarily based on the Operating Budget but it is up from what was budgeted before in the Operating.**

**Mickey O'Conner – once again I am going to put in my request with Public Works Division. Why can't you separate out Administrative from actually the crew cost? Your whole budget for Public Works is Administrative, it is all your crew workers and that but when you get into road maintenance, street maintenance it is just equipment. You kind of look at that and say boy we have a high Administrative Cost in Public Works. This is the only department in your Budget that you don't separate out. Administration from everything else, the only one. It is all lumped in. I think it would look better if you could separate it out so you knew what was Administration and what the other thing was. Page 40, Administration. Why the big jump in special pay?**

**Mayor DeLuca – Special pay, that is vacation and retirement and stuff.**

**Mickey O'Conner – It has gone from \$48,000 to \$72,000 that is the biggest jump in Departmental Budget and there are only three people there.**

**Mayor DeLuca – in 2011 it was like \$65,000.**

**Mickey O'Conner – that was budgeted, it is amended to \$48,000.00**

**Mayor DeLuca – no that is estimated for the end. You still have to account for that if someone retires you still have to account you can't leave yourself short and then sit there and say we didn't budget for it. Even though they have it you should know when you worked for Penn Hills.**

**Mickey O'Conner – what is the Manager projecting for in 2012 that he needs that much more money for in special pay for three people?**

**Moe Rayan – well there are vacation buy backs and stuff like that and the benefits Mickey you know that.**

**Mickey O'Conner – that is a lot of expensive buy backs yes it is.**

**Mayor DeLuca – for the last three years you kept coming up here saying you wanted a mil increase.**

**Mickey O'Conner – I got the tax increase last time, but now I see the fund carryover.**

**Moe Rayan – ¼ mil was last year. 2011.**

**Mickey O'Conner – I can handle that as long as we take care of these guys back here with that.**

**Shawn Snyder – 733 Sara – Fire Chief of Lincoln Park – I want to thank everybody for what they have given us over the past several years. However, regarding the radios in 2010 we were informed by the county the mandate on Radio requirements with that notification Allegheny County also told us that they probably are not going to support VHF Radio Equipment past that date of 2013 January 1. Of course as we all know the mandate another unfunded requirement unfortunately there is nothing we can do about that. In 2011 Budget we budgeted \$64,000 for radios in hopes of receiving a Federal Grant unfortunately that grant was denied. But we were still able to take that budget money and buy as much radio equipment as we could which enabled us to get 2 mobile radios for each station and 12 portables. That amount of radio equipment in no way shape or form is enough to safely and efficiently operate the fire service in the Township. After the purchase of the equipment there is still going to be a very large gap in the required need of communications. We are going to have vehicles and personnel responding to accidents, fires whatever you want to call it emergencies blindly because a vehicle may not have a radio, personnel may not have a radio. We all know what that can lead to, that can lead to vehicles and personnel going on calls that aren't even needed and that is going to run our risk of accidents and harm to further people in the Community. However even before we get to that the firefighters need to know that there is a call which we need pagers and if we don't have that we are not going to know. For the 2012 Budget we requested \$125,000 those numbers**

were based on some outdated information that we had and in the past couple of days I have taken approximately the last two days and come up with some tightened numbers. Basically, what we need not what we want. We need about 166 pagers. Under the current price that I have is about \$67,000 give or take a little bit then the remaining \$51,000 would go toward purchasing the remaining radio equipment. I also have numbers for that, and polled the fire companies on what we need. There are some that don't need any mobiles there a few that do for a total of seven mobiles and most of the departments need somewhere between 10 and 12 portables with the exception I believe there is one that is only going to need 4 or 5 just based on the number of firefighters that they have and what we need. So as it comes down to that that brings us down to a number of approximately \$118,000. Fire Chiefs have been doing some extensive research making sure that we purchase only what we need to operate safely. We understand that not every department has the same needs, some departments already have made purchases on their own for some stuff, some have not. Fire Chiefs have also done a pretty job making sure we get competitive bids. I know on the last radio project I personally made sure we got three bids all the way around. Depending on how everything goes and depending on some numbers I am working on another pricing sheet for pagers. If that comes through I can probably get the requested budget amount for this project down under maybe \$112,000, \$110,000 or maybe a little less. I can't guarantee that yet because I don't have that number in front of me so I am not going to put that out there. \$118,000 is the price that we got it down to. The firefighters without the radios will enter hazardous environments and not be able to communicate worst of all they will lack the ability to call for help if they become trapped or separated and we don't want that. In closing on behalf of my fellow firefighters behind me tonight we are hoping there is a way to keep our requested and adjusted budget amount and we understand that the economy is in an unstable condition. We feel it trying to manage our own departments without a doubt, however, with the projected budget surpluses and increase funding we are hoping that our small request of \$118,000 for critical life saving radio communications can be handled. That is all I got. Thank you very much.

**Mayor DeLuca – thanks Shawn. Are there any other comments from the Public? Comments from Council?**

**Mrs. Kuhn – Now this is December 5 and it is my understanding that we are not really going to pass this Budget until December 30 so we have some time to still go over some figures here and I do apologize because of a health situation in my family I haven't been a 100% in touch with the Manager on the Budget but the original Budget Moe that came into being was that we were going to have a balanced budget and that we were not going to have a price increase, am I correct on that?**

**Moe Rayan – that is correct Mrs. Kuhn and it is still current it didn't change.**

**Mrs. Kuhn – o.k. so now we are suggesting maybe a ½ mil. Correct?**

**Moe Rayan – correct.**

**Mrs. Kuhn – and with that ½ mil we are looking at approximately \$680,000 correct?**

**Moe Rayan – yes, something like that.**

**Mrs. Kuhn – we were looking at a balanced budget with no increase so now if we are looking at a possible ½ mil increase we are looking at \$680,000. Now our liquid fuels came in and hit us with close to an \$80,000 cost that we weren't anticipating.**

**Moe Rayan – correct.**

**Mrs. Kuhn – The fireman's increase for cancer insurance which may I say I do not believe it was any of our volunteer firemen who imitated that cost that was something that was done by other minds who who has those minds I don't know. It is nice to come up with things and I know it is a benefit but you also need the background to show how you are going to pay for these things.**

**Moe Rayan – it was Traveler’s Insurance they just didn’t want to provide the workman comp. for us or any other Municipality for that.**

**Mrs. Kuhn – so we are looking at \$80,000 for liquid fuels and \$150,000 for the cancer, am I correct?**

**Moe Rayan – no, it was just from getting other quotes the other companies came up with a higher quote than what we were paying this year about \$104,000.**

**Mrs. Kuhn – a \$104,000?**

**Moe Rayan – that is correct.**

**Mrs. Kuhn – I thought it was even more. So what we are saying is what we are looking at now with our insurance compared to what we were looking at when we had the first budget is an increase of \$104,000 approximately, correct?**

**Moe Rayan – in insurance, yes.**

**Mrs. Kuhn – now those two figures come up to \$184,000 now we are looking at our projection in five years which I give the Mayor a full 100% of backing on that because of the fact that too many times previous administrations not only in Penn Hills but all over they only look at today and they don’t look at tomorrow and then tomorrow they come and you get hit with a huge increase which the tax payer’s do not want huge increases anytime. I have been out to town meetings or any where they say they would like a little bit at a time rather than a huge hit. But if we are looking at \$680,000 increase with the ½ mil. to generate it would be around \$680,000, the liquid fuels and the increase in the cancer insurance we are at \$184,000 so that is leaving us a little bit more than \$500,000 over and above what we were looking at with a balanced budget before we looked for the increase. Now I know we are looking at five year projection but I would just like to ask and I know Moe that you have given us a bare bones budget but the only thing of it is my problem is that what the firemen are asking**

**for is something that was mandated to the firemen. I get very upset with those mandates because once again you have County, State or whomever it might be they come in with mandates for someone like the volunteer firemen and that is fine and good but they don't ever come up with how they are suppose to pay for those mandates. So it is not that the firemen are coming up and saying I want a new piece of equipment, I want a new truck, I want this I want that this is something that was imposed on them, it was imposed on them not at their asking and it was a mandate. Now I don't know, I am not looking at what the firemen might have as far as their own balances for each fire department. They work very hard on doing that because of the fact that they are out there with their boots at the streets, they are out there doing everything they possibly can to have that amount of money. I just think with a 1/2 mil. increase we should be able maybe to look at some type of increase for these radios because of the fact that they are mandated and they aren't something that is just something frivolous that the fire departments want and as I tell everyone they are volunteer fire departments, I know no one likes increases I agree John, I am a taxpayer, I have children in the Municipality they are taxpayers and I have two grandchildren who bought homes in Penn Hills, they are taxpayers too. No one likes to see a tax increase but I tell them if we had to have paid firemen you would never be able to pay your taxes if we had to have paid firemen. So I just would hope that maybe from here until the end of the month Moe, I know it is not something that is easily done but I do think that we do need to look into the possibility of this because of the fact that it is just too much to be putting on the volunteers. You just can't keep putting on and putting on and putting on. If it wasn't mandated I wouldn't be pushing for it so hard.**

**Moe Rayan – I understand. The balanced budget the surplus was \$1, 230,000 going into 2013 but the thing is at the end of 2013 with the revenues coming in you have a deficit of \$1.8 million so even with the 1.2 and the \$600,000 and the other increase that we have you are still short a few hundred thousand dollars just to have a balanced budget January 1, 2013. So that is based on the five year projection. 2017 you are looking about 16 million dollars deficit if we don't do something today. I fully understand what the firemen are coming from,**

**I stood out on the street with the boots collecting money just like them so I know where they are coming from and I am trying to do my best to meet their needs but it has to come from some place so another department is going to have to suffer that additional \$60,000. Period.**

**Mrs. Kuhn – I am not even saying Moe – what we originally had in the budget was it \$65,000?**

**Moe Rayan – correct.**

**Mrs. Kuhn – and now we are looking at a possible \$118,000 so that is a difference of \$53,000?**

**Moe Rayan – yes, that is correct.**

**Mrs. Kuhn – I just think that we need to look at it, \$53,000 I am not saying that you are even going to be able to come up with all \$53,000 but if there is something more that we can do because of the fact that is only my opinion like I said Moe I will go over it in more length I have until the 30th to see if there is something that I can come up with.**

**Moe Rayan – that is fine.**

**Mrs. Kuhn – or I could ask you is there something that we could look at here, there or what have you? But it is just I feel if we are going to put ½ mil increase on the residents when we weren't going to put anything on that out of that ½ mil of \$680,000 if we could get something out of that to put into this. I think that would be a little bit easier for the people to swallow. Thank you.**

**Mayor DeLuca – any other comments?**

**Mayor DeLuca – just a couple comments of my own. Like I said I asked the Manager to do a five year projection Like Sara said you don't want to do a budget year to year and find out in a year and a half hey we have to do a mil and ½ increase because who can afford to do that**

**so it is better if we can gradually bring up the mileage to cover the costs. My thinking was and other factors we have to consider was the County is going to probably raise their mileage 1 mil., I don't know if I said this before Wilkinsburg Penn Joint Water is increasing their rates 5%, my thinking is**

**Shawn Snyder – Wilkinsburg Penn Joint is increasing what? What are we getting for that? Maybe we should make sure their hydrants work.**

**Mayor DeLuca – I am just telling you that I just found that out so that is something else we have to consider. My thinking is if we do go the ½ mileage then we should fund for those radios a onetime deal we fund them what they need to get those radios and then come 2013 drop down to the levels that we set at. O.K. So you would have to apply if you need more. But I do agree that we need to get those radios out there to our volunteers because you do a fantastic job, it is a tremendous savings to the Municipality of Penn Hills. The budget is like really tight but like I said I am concerned about the five year projection and also where our assessments are going. I talked to an incoming Chief Exec. And he might fight those assessments before they go out but I don't know what is going to happen with that. I would sort of like to get an ideal where assessments are going, if they are going up or if they are going down so it really makes trying to set a budget really tough. So with that our next meeting will be on the 19<sup>th</sup> so I think we will have another Budget Hearing on the 19<sup>th</sup> just to let everyone know, firm up the numbers, hopefully we can get more information and then the budget won't be passed until the 30<sup>th</sup>. O.K. With that we will close this Public Hearing. We will recess for five minutes.**

**DECEMBER 5, 2011 COUNCIL MEETING MINUTES – Start 7:55 P.M.**

**Mayor DeLuca – O.K. we will call this meeting back to order and we will go into our Regular Meeting. First we are presenting a check to the Griffith Family – I am honored and privileged to make this presentation on behalf of Council, Gateway Engineers and myself together we participated in a joint venture which raised money in memory of the Griffith girls, Kimberly, Brianna and Makalu. It is a great pleasure that I present this check in the amount of \$1,500.00 to the Griffith Foundation. Mr. Griffith.**

**Mr. Griffith – The response has been overwhelming and I would like to thank everyone for everything. Thank you.**

**Mayor DeLuca – thanks Chris.**

**APPROVAL OF MINUTES**

**Mr. Palumbo made a motion to approve Minutes of November 14, 2011 and November 21, 2011.**

**Dr. Kincaid seconded the motion.**

**Dr. Kincaid abstained.**

**There being no further discussion the motion was approved by a 3-0 vote.**

**EXPENDITURES**

**Dr. Kincaid made a motion to approve the Master Expenditures Summary dated December 5, 2011 – Journal Vouchers 0 - \$0.00, C.D. Requisition 1 - \$1,325.00, EECBG Requisition – 0 - \$0.00, Checks Numbering 19529 – 19703 - \$1,746,719.80 making a grand total of \$1,748,044.80.**

**Mrs. Kuhn seconded the motion.**

**There being no further discussion the motion was approved by a 4-0 vote.**

## **RESOLUTIONS**

**Mr. Palumbo made a motion to approve Resolution No. 2011-068 authorizing the execution of a Contract with Gateway Engineers for Professional Engineering Services related to The Penn Hills Community Development Program.**

**Dr. Kincaid seconded the motion.**

**There being no further discussion the motion was approved by a 4-0 vote.**

## **REPORTS**

**Mrs. Kuhn – I just wanted to make a report on Light-Up Night. I know that we were all in attendance and I think it is a wonderful Community function and it is an enjoyable night and I did want to, Howard had sent a memo about the great job that Meg did and so I just want to make sure Howard that you express to her that we are very thankful for all that she did and the night was a huge success.**

## **DISCUSSION SESSION**

**Howard Davidson – Proposed Senior Citizens Development in the vicinity of our School Bus Garage on Saltsburg Road you may recall the developer was asking for us to extend the boundaries of our LERTA Program and make his proposed development LERTA eligible in order for him to move forward and basically we got a few letters from government administration from other towns where he has built similar buildings in other communities and got an e-mail from him assuring Council that he is not seeking any form of Federal or State Funding for the project other than the LERTA Program. I went ahead for no particular reason it wasn't that difficult to prepare an Ordinance to at**

**least show you what an Ordinance would like if you wanted to pursue it and move forward with giving him what he is asking for. On the other hand in all sincerity, I am sort of neutral myself about it and I need to know how Council feels about it.**

**Mayor DeLuca – o.k. so how the new Ordinance is written so does this apply to any new housing anywhere in Penn Hills.**

**Howard Davidson – no, no the idea would be to attach a map to the Ordinance that would specifically designate the vicinity of the bus garage as LERTA eligible and not to go county wide. I don't think you are interested in going County wide with this program. I wouldn't recommend it. Our intent would be if you are interested and wanted to accommodate this developer that you would adopt that Ordinance together with the map that would be attached to that Ordinance that would describe the site out there next to the school bus garage.**

**Mrs. Kuhn – Howard when we did the original LERTA we took great lengths in determining what the areas were going to be that were going to be into the LERTA Program, is that correct because of the fact that we didn't we made certain when we did the original that we weren't making it town wide because of the fact that we didn't want to have it that there was going to be tax cuts for anyone wanting to come in. Am I correct in that?**

**Howard Davidson – Yes, and it is always a consideration that the first question the Council has to ask - anyone has to ask would this get built anyway? And if were to be built anyway are we giving up tax revenue that the community needs. You just had a budget hearing you know you need tax revenue. Is there something that we can do to stimulate development and help a neighborhood turn around and what we ended up with was anything west of Verona Road as far as residential single family homes, anything west of Verona Road so that is just not Lincoln Park but the communities surrounding Lincoln Park, North to the Allegheny River and South to Wilkinsburg anything West of Verona Road. That is for residential. On the industrial and commercial aspect what we wanted to do was help the Milltown Unity Road Corridor. We had some industrial properties down there along**

**Plum Creek that we saw potential in and still do. They are smaller sites but they are buildable properties and we wanted to encourage development down in that section of Penn Hills. At the same time we did discuss at those meetings that we would keep an open mind and we would consider the developer's request from time to time as they develop. This is the first one to come along in that theme.**

**Mrs. Kuhn – Howard, the question in my mind is as I tell everyone on a continued basis whether it is here at the Council Chambers or whether it is out amongst the community the Mayor & Council is 100% for Economic Development however when you are looking at the cost here I mean you have how many years before you actually start giving I mean the first year is zero.**

**Howard Davidson – it is 10, 9, 8, 7, 6, 5, 4, 3, 2, 1.**

**Mrs. Kuhn - right, so I mean you are looking at maybe five years until you even get 80% of tax revenue so I mean it is Economic Development for the town if you are going to bring a building in I mean the idea of Economic Development is to make revenue for the Municipality and if you have to wait five years to even get 80% well that is not really what I would consider what we are looking for Economic Development to be and that being said if the developer was only interested in coming in if he could get into a LERTA Program you just stated that we do have areas where the LERTA Program could go in but the Old Bus Garage that is on a main Saltsburg Road. I don't know if that is property that we should be having developed and not receiving any tax revenue from it. I mean I realize if you want Economic Development coming in so do I so does everyone on this Council but I don't know if that is Economic Development.**

**Howard Davidson – If this developer was proposing to build this building in Lincoln Park I would be recommending his application because it is already designed a LERTA area. We might have to make an adjustment to bring in multi-family as opposed to single families only but it would go along with our policy of wanting to promote development in that section of town.**

**Mrs. Kuhn – right and we also have the LERTA Program in the Hulton Road, Milltown, North Bessemer, commercial area which has a great deal of commercial property there so I mean if this developer was really interested and only interested in LERTA it isn't like we don't have property that he could use for LERTA. Have we steered him to those properties?**

**Howard Davidson – I have tried. It didn't take me but ten seconds talking to him on the telephone to encourage him to how about building in Lincoln Park? He was very polite and respectful but more or less saying he was locked in on this piece of property. Now the next step I took and I think another consideration is that I recommended that he go after HOME money. Now HOME money is federal money through the County that we belong to that would come out here and help build this project and theoretically help lower rents but we would get full real estate taxes once it was built.**

**Mrs. Kuhn – Is that what took place on Lavender Hill?**

**Howard Davidson – yes.**

**Mrs. Kuhn – right, that is what I was going to say. Now there you have almost the same scenario and I mean Lavender Hill was so popular because I have to say Penn Hills seems to be popular for this type of housing, if you remember Lavender Hill we had to have a lottery here at Council Chambers because we had so many people interested in it. So I mean that way it would be a plus for the developer but yet Penn Hills would still be getting the revenue.**

**Mayor DeLuca – my thinking is I mean we started LERTA because we wanted development in certain areas, we should just stick to plan and if he wants he should go for the HOME money.**

**Howard Davidson – Well, I told you I was neutral and I will relay your comments to him and I will suggest again strongly that he pursue the HOME money or consider staying with Penn Hills but moving to another site.**

**Mrs. Kuhn – to go back to the LERTA which under 4D is Transfer of Ownership it has the exemption from taxes authorized by this act shall be upon the property exempted and shall not terminate upon the sale or exchange of the property. So in essence if this developer bought this property and we would give him the LERTA that doesn't mean that he would even build and then if he transferred it to someone else they get to use the LERTA Program too. I just don't think that is what we are looking for. I don't think that is going to generate what Economic Development is. I mean that situation there I don't think should be an acceptable part of the Ordinance.**

**Howard Davidson – I think what it means if you build a building under a ten year program and you sell it five years after that the new owner still is going to get the benefit for the remaining five years.**

**Mrs. Kuhn – but it doesn't say building Howard it says property. So in essence if he got the approval for this he could sell the property and not necessarily build what he says he is going to build and then the new owner could build whatever they want to build and it would be under the LERTA Program. Am I right or am I wrong?**

**Howard Davidson - neither right nor wrong. The LERTA Program is based on the building permit value. It is all based on the building that you build.**

**Mayor DeLuca – thank you Howard.**

**Mayor DeLuca – O.K. we are going to go into an Executive Session for Personnel Matters, with that I entertain a motion to adjourn.**

## **ADJOURNMENT**

**Mayor DeLuca entertained motion to adjourn.**

**Dr. Kincaid made a motion to adjourn.**

**Mr. Palumbo seconded the motion.**

**Meeting adjourned at 8:11 P.M.**

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**MAUREEN M. SORCE**  
**Manager's Secretary**

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**DATE**