

April 5, 2010 Council Meeting Minutes

The April 5, 2010 Council Meeting was called to order at 7:42 P.M. in Council Chambers of the Municipal Building, Mayor Anthony L. DeLuca presiding.

Approval of Agenda Items

Mayor DeLuca announced there were no changes to the agenda and it was approved as presented.

Pledge of Allegiance

Council and the audience stood for the Pledge of Allegiance.

Roll Call

Roll was called and the following Members of Council responded:

Present: Mr. Palumbo
Mr. Underwood
Mayor DeLuca
Dr. Kincaid
Mrs. Kuhn

Also present were: Manager Rayan, Chief Burton, Chris Blackwell, Planning Department, Engineer Minsterman, Finance Director Schrecengost, Solicitor Brimmeier, EMS Supervisor Fitzhenry, Controller's Secretary Bobi, Administration Secretary Sorce.

Approval of Minutes

Mr. Underwood made a motion to approve Minutes of March 15, 2010, January 19, 2010 and March 1, 2010.

Mr. Palumbo seconded the motion.

There being no further discussion, the motion for January 19, 2010 and March 1, 2010 minutes were approved by a vote of 5 to 0. March 15, 2010 minutes was approved by a vote of 4-0 (Mrs. Kuhn was not present for March 15, 2010 meeting).

EXPENDITURES

Approval of Warrants

Dr. Kincaid made a motion to approve the Master Expenditure Summary dated April 5, 2010 including C.D. Requisitions numbering 3 in the amount of \$6,299.64; Master checks numbering 13946-14205 in the amount of \$1,492,670.83; making a grand total of \$1,498,970.47.

Mr. Underwood seconded the motion

Mickey O'Conner – 1095 Maple Avenue – On page 19, City of Pittsburgh EIT. Mickey states he doesn't think it is a secret that notification went out to non-resident employees awhile ago and he was just wondering if there is going to be a follow up on that being that we are giving \$2000.00 a pay to the City of Pittsburgh for EIT. Just wondering if you are going to follow up or what? Moe Rayan answered that the arbitrator gave the ruling on the matter to the Municipality and the Police Department as well and we are just going to have to wait until August 5 and see what happens at this point. Mickey stated so this is an on-going issue. Moe stated this is an on ongoing issue.

Mrs. Kuhn – Page 1 – Ck. 14151 - \$500.00 for show mobile rental for parks – Allegheny County – Moe said it is for 2010 Memorial Day Parade. Mrs. Kuhn – Page 3 – Check 14011 - Chester Engineering. Is that still for the Plum Creek – Moe answered that it is for Plum Creek and part of the construction. Partial reimbursement will come from Plum Creek and the grant as well. Mrs. Kuhn - Page 7 – Check #14162 I am unfamiliar with the Fayette Parts Services – is that someone new – Response is that they just changed their name – it is NAPA. Mrs. Kuhn – Thank you very much.

Mrs. Kuhn abstained from check #14174 and check #14087 to Don Kuhn Auto Body. All others yes.

There being no further discussion, the motion was approved by a vote of 5-0.

Resolutions

Mr. Palumbo made a motion to approve **Resolution No. 2010-022** awarding a contract to U.S. Food Service, Inc. – Western PA Group for providing food products for the Home Delivered Meals Program in an amount not to exceed \$40,000.00.

Mr. Underwood seconded the motion.

There being no further discussion, the motion was approved by a vote of 5-0.

Mrs. Kuhn made a motion to approve **Resolution No. 2010-023** authorizing the submittal of a Community Conservation Partnerships Program Grant Application to The Pennsylvania Department of Conservation and Natural Resources for Recreation and Open Space Improvements at The Penn Hills Multi-Purpose Center located at 2025 Lincoln Road.

Dr. Kincaid seconded the motion

There being no further discussion, the motion was approved by a vote of 5-0.

Dr. Kincaid made a motion to approve **Resolution No. 2010-024** amending the Five Year Consolidated Plan and Community Development Budget Year 35.

Mrs. Kuhn seconded the motion.

Jim Carnahan – 201 Jefferson Road – Asked Chris Blackwell if Resolution had anything to do with the Senior Center. Chris answered yes Mr. Carnahan this is the purchase of a vehicle that was totaled and this is to make up the difference between the insurance money received and money we have in Senior Center vehicles for the meals program. Mr. Carnahan – how about the van?- Chris answered when we receive the funding from HUD this year 2010 we will start the process of researching the cost of vans. Mr. Carnahan said the reason why we are interested in the van is because Port Authority shut down Route 75D and we don't have any local transportation. Senior Center is trying to get program utilizing a van for Jefferson Manor, Duff and Penn Arbor to use for getting people

to the stores. We would appreciate getting that van as soon as possible. Port Authority said they shut down because of poor rider ship. Senior Center and myself having been working for five months to stop them from shutting down 75D. Nick Futules tried to help us. It is needed for seniors and also people depend upon it for work. It was shut down as of yesterday 4/4/2010.

There being no further discussion, the motion was approved by a vote of 5-0.

Mrs. Kuhn made a motion to approve **Resolution No. 2010-025** approving the acquisition and subsequent disposition of vacant property in the vicinity of Main Street, 634-R-8 in accordance with the Allegheny County Vacant Property Recovery Program and providing assurance that acquisition is consistent with The Penn Hills Comprehensive Plan.

Mr. Underwood seconded the motion.

There being no further discussion, the motion was approved by a vote of 5-0.

Mr. Underwood made a motion to approve **Resolution No. 2010-026** approving a Comprehensive Policy and Procedure Manual hereafter referred to as the "2010 Comprehensive Policy and Procedure Manual for the Penn Hills Police Department".

Dr. Kincaid seconded the motion.

Mayor asked Chief Burton to come up and explain Resolution.

Chief Burton – Mayor and Council what this is is a States Accomplished Policy and Procedure Manual. The last official policy manual was called the police guide that was written in 1981 and there were numerous changes made so what I have done is designed this program following the standards set forth by the Pennsylvania Accreditation Manual so I have taken the best of both worlds from the Accreditation and other police departments and the IACP and developed a policy procedure manual that fits with today's needs in law enforcement. It also addresses many of our issues raised by our liability insurance carrier questioning if we have certain policies dealing with certain

issues such as pursuit driving, handling of prisoners, infectious diseases, things of that nature and this policy procedure manual will cover all of those areas.

Dr. Kincaid gave an example about a North Versailles woman with expired tags - state law says that she should be fined but the police officer confiscated her car and she had to pay a lot of money to get it out of the pound. Question Dr. Kincaid had are there things in this policy that go with the state or are some things grandfathered in. Chief Burton answered we would follow the state law naturally and in the case of that lady there we run into that a lot in Penn Hills. We have a vehicle with expired tags on it and if we can't leave it safely parked on the side of the road where it is not a traffic hazard then we do have to tow the vehicle at that person's expense. Then they have to go and pick up the vehicle. Safety for the Community. We have 124 standards and Chief Burton has chosen 58 at this point that will directly affect the Community.

Sara Kuhn wanted to mention to Chief Burton that the memo with the table of contents was very informative and she appreciated it.

There being no further discussion, the motion was approved by a vote of 5 to 0.

Reports

Mrs. Kuhn - Once again I am so elated that every month we get documents in our packets from residents of Penn Hills showing such complete recognition of our Public Works, Public Safety, Police, and Firemen and I noticed that Jendeco which is a large Corporation here in Penn Hills wrote a very nice letter about the wonderful work the Penn Hills Road Crew did during the winter. I would like that to be noted. We also received one about our fire department and our volunteer firemen which is so special because of the fact that they are volunteers and I think it is very nice the people of Penn Hills see fit to take the time to write letters not just with complaints, but this is the fourth month that we have got so many responses of showing their appreciation of the services that Penn Hills provides them. I would like to bring this to everyone's attention.

Moe – Mr. Mayor I would like to ask our Engineer Rick Minsterman to go over a task that his company Gateway Engineer performed for Penn Hills and did a good job for us. That project was in conjunction of the existing project that Gateway is doing for our Water Pollution Control Department which allowed the Public Work's Department to piggy back on that with no additional cost to the Municipality and I would like to ask Rick to give a little bit of a detailed description of what took place.

Rick Minsterman – specifically what the Manager is referring to is there is a requirement in the consent order to test inlets to make sure storm water inlets are not physically connected to the sanitary sewer system thus receiving illegal storm water. As a part of that requirement, the opportunity presented itself that with an additional amount of work we would be able to meet some requirements in our MS4 permit which is a storm water control permit that Penn Hills currently has. And so what we did is altered the work and added some tasks to our field technicians as they were in the field completing the inlet testing work and we were able to generate a location of each of these inlets (by the way we are talking about 1200 inlets that were tested in 2009), so as part of the MS4 Compliance we were able to locate the inlets and map them and then we did an inspection on each inlet and then ultimately was able to generate a list of all the inlets that needed some attention whether it was some maintenance, maybe a cleaning of filter debris, some repair in the grates or in some of the brick walls in those inlets. I just wanted to explain that we are trying to think constantly on what are some ways to save money and what are some opportunities in the every day required items that things can be done at no cost. So Gateway in cooperation with the Manager and Tom O'Grady, Director of the Water Pollution Control Department worked this through. Gateway provided the extra work and it is at no cost to the community. Moe had asked what type of savings would that would result in if you did this work separately and if you just said hey we did it to comply with our MS4 permit and we need a consultant or someone to go out and perform those tasks that I just described independent of the work for the Water Pollution Control Department the going cost is \$40.00 per inlet x 1200 inlets, that is about \$48,000. So it was a small amount of effort and work on our part but resulted in a large cost savings for the community.

Moe - we have do that particular tax regardless for our MS4 that Rick mentioned and in addition to the inspection they did map everything to us on the GIS program so actually is was very beneficial to Penn hills and the Public Works Department - hit two birds with one stone.

Sara Kuhn. Mr. Mayor once again such a thank you to our Manager and Gateway because I believe this is the second one that they have been involved in but this is the third time that through our Manager watching every dollar spent of taxpayers money that we have had three huge savings in the sewer reduction cost and to my calculations Moe I think it must add up to just those three projects close to One Quarter Million Dollars in savings. So I do want to show appreciation and let the public know the Manager and our engineers are working very hard to make sure every dime is saved for the residents of Penn Hills

because of the terrible sewer situations we have encountered. So, I thank you Moe for doing a wonderful job and thank you Gateway also. Mayor also thanked Moe.

Ed – power outage checks 13972-14004 were cancelled.

There being no further business, the Mayor asked for a motion to adjourn the meeting.

Dr. Kincaid made motion to adjourn

Mr. Underwood seconded the motion.

The meeting adjourned at 8:05 P.M.

Executive Session – Personnel

Maureen M. Sorce,
Manager's Secretary

Date