

May 19, 2008 Council Meeting Minutes

The May 19th meeting of the Penn Hills Council was called to order at 7:45 p.m. in Council Chambers of the Municipal Building, Mayor Anthony L. DeLuca presiding.

Approval of Agenda Items

There were no changes and the agenda was approved as presented.

Pledge of Allegiance

Council and the audience stood for the Pledge of Allegiance.

Roll Call

Roll was called and the following members of Council responded:

Present: Mayor DeLuca
Dr. Kincaid
Mrs. Kuhn
Mr. Palumbo
Mr. Underwood

Also present were: Manager Van Horne, Solicitor Brimmeier, Gateway Engineer Minsterman, Controller Sciulli, Finance Director Schrecengost, Planning Director Davidson and Deputy Clerk Fitzhenry.

EXPENDITURES

Approval of Warrants

Dr. Kincaid made a motion to approve the Master Expenditure Summary dated May 19, 2008 including Journal Vouchers numbering 2 in the amount of \$34,709.77; C.D. Requisitions numbering 13 in the amount of \$127,127.79; and Master Check Nos. 7604 to 7750 in the amount of \$763,759.52, Wire Transfers 17 to 26 in the amount of \$127,725.00 for a total Master Account of \$891,484.52, making a grand total of \$1,053,322.08.

Mr. Underwood seconded the motion.

Mr. Joseph "Mickey" O'Connor questioned Check No. 7735 to Sunoco regarding billing for gasoline minus the cost of taxes and Check No. 7613 to Centax regarding the rebilling cost and who is paying for it.

Manager Van Horne and Deputy Clerk Fitzhenry explained the fuel/gasoline billing and stated that the Municipality will be returning to the school district for fuel shortly.

Approval of Warrants (Continued)

Solicitor Brimmeier stated that Penn Hills was not paying for the re-billing.

Mrs. Kuhn questioned Check No. 7613 to Centax, Check No. 7622 to Instant Electric, Check No. 7628 to McVay Plumbing, Check No. 7714 to Nick's Auto and Check No. 7735 to Sunoco.

Manager Van Horne concurred that collections have been poor from Centax and outlined changes that were being worked out to have the delinquencies turned over to another company.

Planning Director Davidson stated that Instant Electric has been providing services for Unity in the Community and receives payment the following year. Payment should be made soon, since Unity in the Community has been cancelled for 2008.

Manager Van Horne explained that he and Moe Rayan would be meeting to discuss the final issues with the Library plumbing and that some of the repairs on this invoice were related to human error/vandalism not faulty equipment. Manager Van Horne also addressed the vehicle maintenance issue and the gasoline/fuel issue with Council. He is working with Purchasing to provide up-to-date information on the maintenance report. He commented that the Municipality had met with the fuel supplier last week, we are in receipt of several checks for reimbursement of damages to vehicles and we are awaiting permission from the School District to once again start using their facility for fueling purposes.

Roll was called and the warrants were approved by a vote of 5 to 0.

Resolutions

Mrs. Kuhn made a motion to approve **Resolution No. 2008-029** authorizing the submission of the Consolidated Annual Performance and Evaluation Report to the Department of Housing and Urban Development.

Dr. Kincaid seconded the motion and it was approved by a vote of 5 to 0.

Dr. Kincaid made a motion to approve **Resolution No. 2008-030** authorizing the submission of the analysis of impediments to fair housing study to the Department of Housing and Urban Development.

Mr. Underwood seconded the motion and it was approved by a vote of 5 to 0.

Resolutions (Continued)

Mr. Underwood made a motion to approve **Resolution No. 2008-031** confirming an appointment of Mr. Frank Signore to the Zoning Hearing Board of the Municipality of Penn Hills for a five-year term.

Dr. Kincaid seconded the motion and it was approved by a vote of 5 to 0.

Dr. Kincaid made a motion to approve **Resolution No. 2008-032** awarding a contract to Cintas Corporation for municipal uniforms in an amount not to exceed \$20,903.40.

Mr. Palumbo seconded the motion and it was approved by a vote of 5 to 0.

Mr. Underwood made a motion to approve **Resolution No. 2008-033** awarding a contract to El Grande, Inc., for the 2008 Community Development Paving in the amount of \$151,140.35.

Dr. Kincaid seconded the motion and it was approved by a vote of 5 to 0.

Mrs. Kuhn made a motion to approve **Resolution No. 2008-034** awarding a contract to Day Ford, Inc., for the purchase of light bars and sirens for \$13,100.00.

Dr. Kincaid seconded the motion and it was approved by a vote of 5 to 0.

Items for Consideration
Ratifying Labor Agreement - Paramedics

Dr. Kincaid made a motion to ratify a three-year labor agreement with the Professional Association of Paramedics.

Mr. Underwood seconded the motion.

Manager Van Horne gave a brief overview of the contract including a three (3%) per cent increases each year, a \$.10 increase in shift differential, some stricter language in the contract, i.e. continuing education, part-time definitions, switching shifts, etc.

Mrs. Marlene Schott questioned several aspects of ambulance service including having the service provided by a contracted agent, insurance billing, worker's compensation, etc.

Ratifying Labor Agreement - Paramedics

Solicitor Brimmeier explained the Municipality's responsibility in providing worker's compensation insurance.

Deputy Clerk Fitzhenry explained various aspects of the ambulance service including paid vs. volunteer, findings of earlier ambulance review committees, changes in third-party reimbursements, etc.

Finance Director Schrecengost stated that the Municipality collected over \$370,000 in ambulance fees so far this year.

Mrs. Kuhn questioned language on college credit reimbursement and also who will provide direct supervision to the EMS Division.

Manager Van Horne explained that the college credits are reimbursed if an employee attends college on their own time and if the coursework is job related. The reimbursement process is reviewed by management to ensure proper payments are made. He acknowledged that a few requests have been denied. Manager Van Horne stated they are awaiting a police arbitration award which will determine if a Lieutenant needs to be assigned to that division or not. If not, the Municipality will have other options for supervision of that division.

Dr. Kincaid asked if there was language that would require an employee who has been reimbursed for college credits to remain in our employ for a period of time.

Manager Van Horne stated that this contract does have such language.

There being no further discussion, the motion was approved by a vote of 5 to 0.

Appointments

Mayor DeLuca nominated Mr. John Pfeffer for appointment to the Penn Hills Art Council.

Dr. Kincaid seconded the motion and it was approved by a vote of 5 to 0.

Introductions of Ordinances, Resolutions, etc.

Council had no legislation to introduce at this time.

REPORTS – Mayor, Council , Manager, etc.

Manager Van Horne reported that he received a letter from Mr. Gary E. Miller of Keywell, Inc., regarding the excellent job being done by the Penn Hills Police Department in reducing thefts of scrap metals along the railroad properties. He further stated that the company made a \$1,000 contribution to the Penn Hills Police Helping People Daily Fund. He stated there have been nine arrests and in excess of \$50,000 worth of stolen materials.

Dr. Kincaid remarked about the theft of metals throughout the region and particularly a theft of copper downspouts from his church. He also extended his appreciation to the Penn Hills Police Department for their handling of the reported thefts and subsequent investigation.

Deputy Clerk Fitzhenry announced that the June Council Meeting would be held on Tuesday, June 10, 2008 and the July meeting has been changed from July 21 to Monday, July 7, 2008. She stated she would appreciate the news media present reporting on the changes.

DISCUSSION SESSION

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|----|-------------------------------------|---------------|
| 1. | Penn Hills Park Waterline | (H. Davidson) |
| 2. | Penn Hills Park Ball field Lighting | (H. Davidson) |
| 3. | Penn Hills Comprehensive Plan | (H. Davidson) |
| 4. | HUD – Section 108 Program | (H. Davidson) |
| 5. | New Business | (A. DeLuca) |
- No Closed Session was held.

Adjournment

There being no further business, the Mayor asked for a motion to adjourn the meeting.

Dr. Kincaid made a motion to adjourn the meeting.

Adjournment (Continued)

Mr. Underwood seconded the motion to adjourn and it was approved by a vote of 5 to 0.

The meeting adjourned at 9:07 p.m.

Respectfully submitted,

/s/ Diane Fitzhenry,
Deputy Clerk

These minutes approved by Mayor and Council on October 6, 2008.