

February 18, 2008 Council Meeting Minutes

The February 18th meeting of the Penn Hills Council was called to order at 7:42 p.m. in Council Chambers of the Municipal Building, Mayor Anthony L. DeLuca presiding.

Approval of Agenda Items

The Mayor announced that Item No. 6. b. Appointments was being deleted from the agenda.

There being no additional changes, the agenda was approved as presented.

Roll Call

Roll was called and the following members of Council responded:

Present: Mr. Palumbo
Mr. Underwood
Mayor DeLuca
Dr. Kincaid
Mrs. Kuhn

Also present were: Manager Van Horne, Solicitor Brimmeier, Engineer Minsterman, Controller Sciulli, Planning Director Davidson and Deputy Clerk Fitzhenry.

Approval of Minutes

Dr. Kincaid made a motion to approve minutes of the February 4, 2008 Council Meeting, January 7, 2008 Re-organization Meeting, December 17, 2007 Council Meeting and the December 3, 2007 Council Meeting as presented.

Mr. Underwood seconded the motion and it was approved by a vote of 5 to 0.

EXPENDITURES

Approval of Warrants

Mrs. Kuhn made a motion to approve the Master Expenditure Summary dated February 18, 2008 including Journal Vouchers numbering 2 in the amount of \$253,836.03; C.D. Requisitions numbering 4 in the amount of \$11,155.75; and Master Checks No. 6694 to 6849 in the amount of \$774,94.99, making a grand total of \$1,039,934.77.

Approval of Warrants (Continued)

Dr. Kincaid seconded the motion.

Mrs. Kuhn questioned Check No. 6714 to G & W Roofing regarding inspection of HVAC at municipal building; Check No. 6735 to Nick's Auto regarding costs for preventive maintenance; Check No. 6826 to Roy D. Smith, Jr. for snow & ice removal and which locations were covered on this invoice; and Check No. 6827 to S&S Arts & Craft regarding the Easter egg hunt and whether Penn Hills ever began charging outside organizations a deposit for use of our facilities to cover any damage that may result from the use of such facilities. She also thanked the Manager for sending the vehicle repair reports prior to the meeting.

The administrative staff responded to the inquiries. The Manager will verify if a deposit charged for park facilities.

Mr. Underwood questioned Check No. 6718 to Genuine Auto Parts and how the information is listed in the warrants list, and Check No. 6697 and 6779 to Cargill, Inc. for winter road salt and the variation in the price per ton based on his calculations.

The administrative staff advised that the warrants list duplicates the invoice description based on how the clerical staff enters the information into the software and that the department did not purchase several sets of headlights and wiper blades for the same vehicle.

The Manager will provide details on the winter road salt costs pursuant to our contract with the vendor.

There being no further discussion on this matter, the motion was approved by a vote of 5 to 0.

Items for Consideration

Dr. Kincaid made a motion to approve a three-year collective bargaining agreement (2008-2010) with AFSCME District #84 representing Adult School Crossing Guards.

Mr. Palumbo seconded the motion and it was approved by a vote of 5 to 0.

Appointments were deleted at the beginning of the meeting.

Introduction of Ordinances, Resolutions, etc.

Council had no legislation to introduce at this time.

REPORTS – Mayor, Council, Manager, etc.

Council had no reports at this time.

Discussion Session

1. Policy for Cell Phone Use by Council (Dr. Kincaid)
2. ~~Lavender Heights Laundry DELETED~~ (H. Davidson)
3. Family Fun Night – Special Events (H. Davidson)
4. Early Intervention Program – Proposal (H. Davidson)
5. Recycling – Enforcement (H. Davidson)
6. Library – Operating Policies (H. Davidson)
7. New Business (A. DeLuca)
 - a. Take-home Car Policy
 - b. Fire Grants – Use of Grant Writer
 - c. Senior Center Rental Fees
 - d. Developer Reimbursement for engineer fees (S. Kuhn)

Adjournment

There being no further business this evening, the Mayor asked for a motion to adjourn the meeting.

Dr. Kincaid made a motion to adjourn the meeting.

Mr. Underwood seconded the motion and it was approved by a vote of 5 to 0.

The meeting adjourned at 9:12 P.M.

NOTE: The following item was discussed in Closed Session following the adjournment of this meeting: Litigation

Respectfully submitted,

/s/ Diane Fitzhenry,
Deputy Clerk

These minutes approved by Mayor and Council on March 5, 2008.